



Cherwell

DISTRICT COUNCIL
NORTH OXFORDSHIRE

**Summary of the decisions taken at the meeting
of the Executive held on Monday 1 February 2021**

1. Date of publication of this summary: 2 February 2021
2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rules as set out in the Constitution (and not therefore subject to the call-in procedure): None
3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):- Noon on Friday 8 February 2021
4. Notes:-
 - (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website (www.cherwell.gov.uk) or from Democratic Services);
 - (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
 - (c) Call-in can be requested by any six non-executive members of the Council.
However, if at any point during a municipal year the total number of opposition councillors is six or less the total number of non-executive members required to call-in a decision shall be the total number of opposition councillors less two.
 - (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
 - (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Yvonne Rees
Chief Executive**

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>Agenda Item 6 Budget and Business Plan 2021/2022</p> <p>Report of Director of Finance</p>	<p>Resolved</p> <p>(1) That the proposed Fees and Charges for 2021/22 (Annex to the Minutes as set out in the Minute Book) be approved.</p> <p>(2) That the equality impact assessment of the Budget (Annex to the Minutes as set out in the Minute Book) be noted.</p> <p>(3) That the Report on Responses to the Budget Consultation (Annex to the Minutes as set out in the Minute Book) be noted.</p> <p>(4) That the Reserves</p>	<p>This report is the culmination of the Budget and Business Planning process for 2021/22 to 2025/26 and sets out the Executive's proposed Business Plan and related revenue budget for 2021/22, medium term financial strategy to 2025/26, capital programme to 2025/26 and all supporting policies, strategies and information.</p>	<p>It is a legal requirement to set a balanced budget and the recommendations as outlined set out a way to achieve this. The following alternative option has been identified and rejected for the reasons set out below.</p> <p>Option 1: To reject the current proposals and make alternative recommendations. Members will not be aware of the medium-term financial forecast or implications of alternatives if they choose to take this option.</p>	<p>None</p>

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	<p>Policy (Annex to the Minutes as set out in the Minute Book) and creation of new reserves (as described in the Annex to the Minutes as set out in the Minute Book) be approved.</p> <p>(5) That authority be delegated to the Director of Finance, following consultation with the Leader of the Council and Lead Member for Financial Management and Governance, to complete the legal Council Tax calculations once all the information required has been received.</p>			

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	<p>(6) That authority be delegated to the Director of Finance, following consultation with the Leader of the Council and Lead Member for Financial Management and Governance, to make appropriate changes to the proposed budget.</p> <p>(7) That Council be recommended to approve the Business Plan (Annex to the Minutes as set out in the Minute Book).</p> <p>(8) That, in relation to the Revenue Budget and Medium-Term Financial Strategy (MTFS), subject to any revision needed in</p>			

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	<p>light of the ongoing and further planned consultations and equalities assessments on individual savings proposals, Council be recommended to approve that the net revenue budget for the financial year commencing on 1 April 2021 of £22.415m, including the budget allocations to the Directorates of the Council, as set out in the Annex to the Minutes, be approved</p> <p>(9) That Council be recommended to agree the MTFs and Revenue Budget 2021/22, including the Savings Proposals,</p>			

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	<p>Pressures and the Revenue Impacts of Capital Schemes (Annexes to the Minutes as set out in the Minute Book).</p> <p>(10) The Council be recommended to agree an increase in the Basic Amount of Council Tax for Cherwell District Council for the financial year beginning on 1 April 2021 of £5, resulting in a Band D charge of £138.50 per annum.</p> <p>(11) That Council be recommended to agree the Capital Bids and Capital Programme (Annexes to the Minutes as set</p>			

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	<p>out in the Minute Book).</p> <p>(12) The Council be recommended to agree the Capital and Investment Strategy (Annexes to the Minutes as set out in the Minute Book).</p> <p>(13) That Council be recommended to agree the Treasury Management Strategy, including the Prudential Indicators, Minimum Revenue Provision (MRP) Policy and Affordable Borrowing Limit for 2021/22 (Annex to the Minutes as set out in the Minute Book).</p> <p>(14) That, in relation to</p>			

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	<p>reserves, Council be recommended to approve a minimum level of General Balances of £5m.</p> <p>(15) That Council be recommended to approve the Par Policy Statement (Annex to the Minutes as set out in the Minute Book) in fulfilment of the requirements of Sections 38-43 of the Localism Act 2011.</p>			
<p>Agenda Item 7 CDC Property Investment Strategy</p> <p>Report of Assistant Director Property Investment and Contract Management</p>	<p>Resolved</p> <p>(1) That the high-level strategic approach which sets out a framework and the criteria against which any expansion or</p>	<p>This report sets out Cherwell District Council (CDC) property acquisition investment objectives for the year 2021/22 and the criteria that will be applied prior to either recommending an investment purchase or</p>	<p>The sale of the investment portfolio as a whole has been considered but rejected because the portfolio currently produces income which supports the provision of statutory council services</p>	<p>None</p>

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<p>1.0 Recommendations</p> <p>The Executive are asked:</p> <p>1.1 To approve the high-level strategic approach which sets out a framework and the criteria against which any expansion or substantial capital investment in CDC's property portfolio will be assessed.</p>	<p>substantial capital investment in CDC's property portfolio will be assessed be approved.</p>	<p>recommending substantial investment in an existing asset to the Investment Committee.</p>	<p>and any money raised through a programme of disposals could not be reinvested to generate a higher return.</p>	
<p>Agenda Item 8 (Draft) Statement of Licensing Policy</p> <p>Report of Assistant Director – Regulatory Services and Community Safety</p> <p>Recommendations</p>	<p>Resolved</p> <p>(1) That, having given due consideration, the proposed changes be endorsed and no further amendments be suggested prior to consideration by Full Council on 22</p>	<p>It is a requirement that the policy is reviewed at least every five years to ensure it reflects current legislation and guidance, although the Licensing Authority can review it at any time. The last review and revision occurred in 2015 when the policy was adopted by Council at its</p>	<p>Option 1: Not review the policy. It is a statutory requirement that the policy is reviewed at least every five years, so this option is rejected.</p> <p>Option 2: Re-issue the policy with no changes. This option was rejected</p>	<p>None</p>

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<p>The meeting is recommended:</p> <p>1.1 To provide views on the proposed changes and suggest any additional amendments they consider necessary.</p> <p>1.2 To consider the recommendation from the Oxfordshire Tobacco Control Alliance that where external seating is provided 100% of the seating should be no smoking and not 70% as proposed in the draft policy.</p>	<p>February 2022.</p> <p>(2) That, having given due consideration, the recommendation from the Oxfordshire Tobacco Control Alliance that where external seating is provided 100% of the seating should be no smoking and not 70% as proposed in the draft policy not be taken forward at this time but reviewed in due course.</p> <p>(3) That officers be requested to provide feedback to the Overview and Scrutiny Committee in response to their comments regarding the role of Licensing</p>	<p>meeting on 14 December 2015 and published in January 2016.</p>	<p>since revisions of the policy were considered necessary to take into account changes in safeguarding practice and commitments provided by the council to support smoking reduction in Oxfordshire.</p>	

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	Committee in light of it meeting infrequently and notification to Ward Members of licensing applications.			
<p>Agenda Item 9 Monthly Performance, Risk and Finance Monitoring Report</p> <p>Report of Director of Finance, and Head of Insight and Corporate Programmes</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To note the monthly Performance, Risk and Finance Monitoring Report.</p>	<p>Resolved</p> <p>(1) That the monthly performance, finance and risk monitoring report be noted.</p>	<p>The Council is committed to performance, risk and budget management and reviews progress against its corporate priorities on a monthly basis.</p>	<p>Option 1: This report illustrates the Council's performance against the 2020-2021 business plan. As this is a monitoring report, no further options have been considered. However, members may wish to request that officers provide additional information.</p>	<p>None</p>

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Agenda Item 12 Stratfield Brake Exempt Report of Assistant Director Wellbeing	Resolved (1) As set out in the exempt decisions. (2) As set out in the exempt decisions. (3) As set out in the exempt decision.	As set out in the exempt decisions	As set out in the exempt decisions	None